



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	5x5x5=creativity		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Creativity and community engagement project for the Old Sarum area.		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This project is community based building on the work already achieved by la Folia in 2010/11. It is community focussed, the need for such a project was identified by the community itself. It began in September 2012. 5x5x5=creativity is working alongside a group of Salisbury based arts, heritage and educational partners based at Old Sarum. It aims to support greater community cohesion across age groups and backgrounds. One of the main drivers for this arts initiative is supporting children, young people and their families to explore the natural, cultural and historical environment.		
In which community area does your project take place? (Please give name – see section 3)	Old Sarum as a whole and Partridge Way specifically		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date July 2012	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date July 2012	No <input type="checkbox"/>

Where will your project take place?	Old Sarum Community Rooms and Old Sarum Primary School
When will your project take place?	January -December 2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	The Old Sarum community is growing with a combination of established housing and new building. The community is currently quite separate, physically by a 10 foot fence, and circumstantially when the builders indicated that only new build children could go to the school. Families on the new part of the estate are unsure if Partridge Way is safe. The school has done much to repair this split, community events are also held regularly. The community feels that an Arts Project would greatly unite the estate. The supporters of this are Old Sarum Heritage Centre, Salisbury Cathedral, Wiltshire Wildlife Trust, Salisbury Arts Centre, OSCR , Youth Club, Shine and Clearbury Childrens Centre.
How many people will benefit from your project?	300 + adults and children
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Priorities.... The natural environment, especially children/ young people Arts and cultural needs of people Old Sarum as an identified area of need. Minutes of last Area Board meetings
Any other information about your project. (Limited to a 1000 characters) We have 15 community partners committed to developing the work. We have held a professional learning day on 3 September and then a launch on 15 Sept. Following the pilot phase consultation has occurred to determine need and it will be responsive to this need from January. The school will have one artist working with them across the age range once weekly during term time and will be assisted by other artists. He will use funded mentoring time to train the staff and others. Wiltshire Wildlife Trust will be linking with this. Another artist is working in the wider community focussing on toddlers and their families, and will follow this through to parenting class input. She is also working weekly with Shine and ultimately Youth. She hopes to run support groups during her mentoring funded day/s. Focus on the on the local environment is a key theme using drawing, painting, 3D, clay, photography, film, drama and creative writing.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
There will be ongoing fundraising and partnership bids which we are currently sourcing.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The legacy of this project is that children, young people and families will be equipped to explore their natural, cultural and historical environment in creative ways. Ongoing assessment on a termly basis with all partners and also the school and community will occur. The focus is transformational high quality and creative shared learning experiences across the community creating a bond together

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2011	Month: August	Year: 2011
A - Total income:	£87049	
B - Minus total expenditure:	£98329	
Surplus/deficit for year: (A minus B)	£(11280)	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£None	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
8 days equiv @ £200	£1,600	Own fundraising/reserves		£
2 days eqiv training	£400	Partners 8@200	C	£1,600
Materials	£500	Parish/town council		£
1 day equiv community	£200			£
Community workshops x3	£600	Trusts/foundations		£
Rental of venues	£1,000			£
Other local input	£700	In kind		£
	£	Free rental of school and OSCR	C	£1,000
	£		C	
	£	Other		£
	£			£
Total Project Expenditure	£5,000	Total Project Income		£2,600

Total project income B	£2,600
Total project expenditure A	£5,000
Project shortfall A – B	£2,400
Grant sought from Wiltshire Council Area Board	£2,400
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 20/12/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)